

Bueno Beverage Company L.P.
JOB DESCRIPTION

TITLE: Draught Service Representative

CLASSIFICATION: Non-Exempt, Full-Time

REPORTS TO: Draught/Special Event Supervisor

Purpose of position: Visit all on-premise customer locations within an assigned area and clean draught beer lines in accordance to Anheuser-Busch code and standards.

Essential Functions: (must be able to perform these functions, with or without reasonable accommodation).

- Clean all Anheuser-Busch and Bueno Beverage Company L.P. product
 - Draught (tap) line systems
 - Tavern heads
 - Faucets
 - Beer towers
 - Make any minor repairs as necessary
- Sanitize approximately 80 accounts per week on a mandatory 14 day cleaning cycle
- Flush lines with specified cleaning solution to remove residue and ensure proper cleanliness
- Change CO₂ tanks as needed and set correct line pressure
- Maintain tap cleaning route books on a daily basis, check and date QC stickers with adherence to company guidelines
- Check all draught codes and spot check package beer
- Merchandise accounts with table tents, price cards, banners, etc.
- Clean and service jockey boxes, tubs and pumps
- Report any maintenance issues/accidents in a timely and accurate manner
- Render polite, responsive and courteous service to our customers
- Ensure special events are within compliance with ABC (Alcoholic Beverage Control) licensing laws
- Ensure compliance with all aspects of the ABC (Alcoholic Beverage Control) laws and guidelines
- Adhere to all safety procedures and personnel policies
- Regular attendance is required in order to deliver exceptional customer service
- Able to work special events on weekends and evenings when needed.
- Other duties as assigned

Skills, knowledge and abilities: (these are required to enable job holder to perform the essential functions of the job).

- Must maintain a good driving record with a valid California Class C license and be insurable according to company standards
- Must be able to read, write and communicate in a professional manner

- Must establish and maintain an effective working relationship with supervisors, employees and coworkers
- Must maintain a neat, clean, professional appearance at all times
- Must be able to work a flexible schedule, on short notice, including some weekends, holidays and frequently in excess of 40 hours per week
- Must be able to lift and carry objects weighing up to 50 lbs. regularly and ability to maneuver a single keg up to 162 lbs., with little to no assistance
- Must be able to maneuver product with hand-truck possibly exceeding 200 lbs.
- Ability to recognize the importance of safety in the workplace, follow safety rules, practice safe work habits, utilize appropriate safety equipment, and report unsafe conditions to the responding manager
- Maintain all company equipment in accordance to company standards
- Ensure all company electronic devices, cell phone, iPad, laptops, etc. are returned daily to the appropriate docking station

Experience and Education Requirements:

- High school diploma or GED certificate
- Previous beverage industry experience preferred

Working Conditions:

Moderate physical exertion, exposure to inclement weather and exposure to fumes and noise from vehicles.

Primary functions require sufficient physical ability and mobility; walk, stand and sit for prolonged periods of time; frequent stoop, bend, kneel, crouch, crawl, climb, reach, and twist; push, pull, lift, and/or carry moderate to heavy amounts of weight; operate assigned equipment and vehicles; and verbal communications to exchange information.